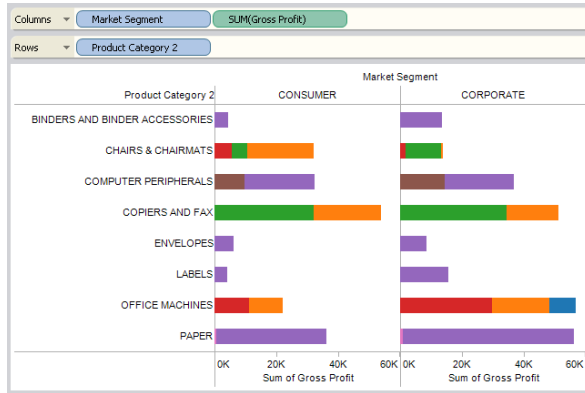


One-Click Sort

The two quick sort buttons in the toolbar will sort a selection in ascending or descending order based on the other fields in the view.

1 Select the Field or Members to Sort.

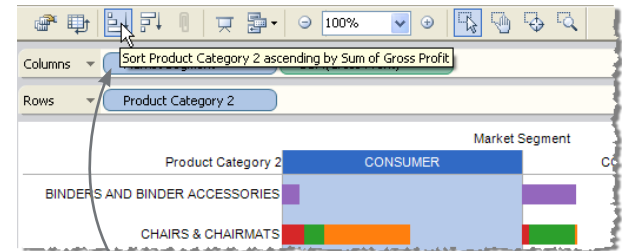
Select one or more members or a single field that you want to sort. You can select headers in the view or a field on a shelf.



In this case, the products will be sorted based on the gross profit values in the consumer market segment.

2 Click Sort on the Toolbar.

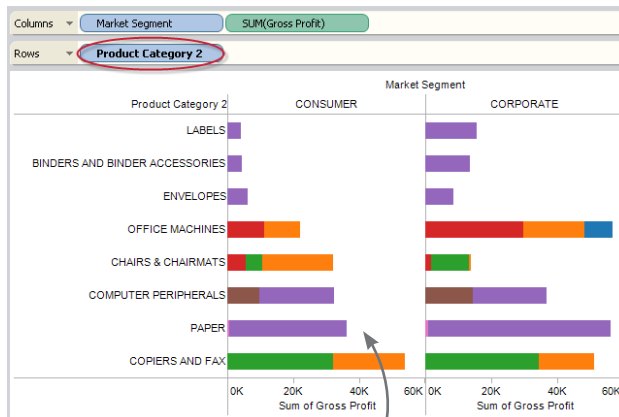
Click one of the sort commands on the toolbar. You can either sort in ascending order or descending.



When you hover over the sort buttons the tooltip describes the sort that will be applied.

3 View the Result.

A manual sort is applied to the view and the sorted field is bolded on shelf.



The products are sorted in ascending order of the Gross Profit values for the **Consumer** market segment.

4 Edit the Sort.

You can edit the sort by selecting **Sort** on the sorted field's menu. Modify the manual sort or switch to a computed sort in the Sort dialog box.

